



Enrolment K-6 ICT Acceptable Usage Agreement

Online Rules

I agree to follow the online rules set out below when I use the Department provided online services:

Students must agree to follow these rules:

- I will use iPads, computers and other devices only when instructed
- I will follow all instructions when using technology at school
- I will not share my password with other students
- I will not let other students use my account or my device unless instructed
- I am responsible for anything that happens on my account and I will tell the teacher if I think someone else is using my account
- I will not access material from the internet unless directed by the teacher and will report any content that makes me feel uncomfortable or is not appropriate
- I understand the school and the Department of Education can monitor my use of online services.
- If I use words, pictures, music or video from the internet I will acknowledge where it came from
- I will not give out personal information about myself or other people, including names, addresses, photographs, financial details and telephone numbers
- I will not use technology to be mean, rude or unkind
- I will be careful of school and personal technology and will not cause wilful damage to any device or its software

I understand that:

- I am responsible for the my online accounts.
- If I do not follow the rules for using technology I may have my access limited.
- In cases of serious breaches of the rules the police may be contacted.

I agree to abide by the *Acceptable Usage Agreement* for school students.

I understand that if I am given an online services account and break any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's *Student Behaviour in Public Schools Policy and Procedures*.

Name of student: _____

Year: _____

Signature of student: _____

Date: _____

Signature of parent: _____

Date: _____

Office use only: Date processed: / /

Processed by (initials):

Note: *This Agreement should be filed by the school.*